

MINUTES OF BERWICK COASTAL COMMUNITIES TEAM MEETING HELD 11th JUNE 2018

IN ATTENDANCE

Rob Strettle	Northumberland County Council
Alan Irving	Bhc Shipping
Ros Lamont	The Maltings Berwick Trust
Philip Mawer	Berwick Archive and Museum Action Group
Stephen Scott	Berwick Chamber of Trade & Commerce
Zoreen Hill	Berwick Civic Society
Andy Ashcroft	Berwick Coastal Community Team

1. APOLOGIES RECEIVED

Julien Lake	Berwick Community Trust
Rowan Brown	Woodhorn Charitable Trust
Jim Evans	Berwick Guild of Freeman

2. MINUTES OF CCT MEETING 14.3.18/MATTERS ARISING

The Group approved the draft BCCT Minutes of the BCCT Meeting held on 14th March 2018.

The Group approved the draft Minutes from the CCF Round 5 BCCT Proposal Endorsement Meeting held on 26th April, 2018.

There were no matters arising reported.

3. STAGE 2 'WELCOME VISITOR' PROPOSAL

AA reported on the invitation from CCF to progress the Round 5 Fast Track proposal to a Stage 2 application, the deadline set being the 22nd June, 2018.

The Stage 2 application will build on the Stage 1 proposal as submitted subject to any changes being made and notified by the project partners.

Following discussion this approach was accepted by the Group. The progress of the Wayfinding Scheme was identified as a concern and clarification will be sought on progress to advise the Stage 2 submission.

The Group proposed the establishment of a Project Delivery Group to undertake pre-planning and development work prior to the planned start of the project in October 2018. This Delivery Group would comprise the project partners and organisations which had helped to shape the proposal, there was a recognition that private sector tourism based businesses will need to be engaged and involved in this process.

ACTION POINTS

Complete and submit Stage 2 CCF project submission	JL/AA
Contact Town Council regarding Wayfinding Scheme	AA
Arrange Project Delivery Group meeting Ca mid July	AA

4. CCF ROUND FIVE CAPITAL PROJECTS/STAGE 2 PROJECT DEVELOPMENT

In regard to the Pontoon Proposal SS reported that further discussion with NCC regarding consents and approvals was required. Contacts within NCC had been made and RS would advise as required. Further discussion was required with Berwick Town Council in regard to proposed project governance arrangements.

In regard to the Barracks Proposal PM reported that the consultancy support secured for the project should be adequate to progress any Stage 2 submission.

In regard to the Port Proposal AI reported that feedback from the initial submission was awaited to make progress on a Stage 2 submission.

ACTION POINTS

Contact Town Council regarding Pontoon governance arrangements	SS
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5. CALL FOR COASTAL REVIVAL FUND PROJECTS

AA reported on the call for CRF projects. Funding to a maximum of £50K was available to revive and develop heritage assets. The bidding deadline was 5th July, 2018.

In the absence of any identified local proposal AA advised the Group that initial discussions within BCT had identified the potential of developing a proposal which would explore the economic development and regeneration of the Quayside. This work would include an identification of site constraints and opportunities and would include consultation with businesses on Bridge Street and in the immediate area.

The Group were generally supportive of this approach and a working draft circulated and revised by the Group was requested.

ACTION POINTS

CRF Draft proposal to be developed and circulated	AA
Comment/revise/update Draft proposal	ALL
Confirm NCC position on proposal and Accountable Body role	RS

6. BRC UPDATE

RS reported that a part time Project Officer has been appointed to support the work of the BRC. The Officer will be based within the Economic Development Service at NCC.

NCC were progressing an update of the project pipeline to inform/access future funding opportunities. RS had circulated this information and requested partners update project information as requested.

Given the current town centre retail issues the BRC were to consider the matter at the next meeting. The Town Centre Toolkit (attached for information) would be used as a methodology to progress the matter.

ZH reported that the Berwick CCLLRs were planning to attend the Borderlands Conference to be held in Dumfries on 18th June, 2018.

ACTION POINTS

Update project pipeline as required	ALL
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7. BCCT COORDINATION/FUNDING

To be held over and discussed at next meeting.

8. PARTNER/PROJECTS UPDATE.

SS reported that the Chamber were currently focussed on the proposed retail park development and the likely impacts on the town centre.

RL reported that the Maltings was due to receive a report on the future refurbishment/relocation of the Maltings considering the development of the existing facility and/or the potential for a new development.

9. A.O.B

None reported.

10. DATE AND TIME OF NEXT MEETING (TBC)

Next date and time of a full BCCT Meeting will be confirmed subject to the announcement of the CCF Stage 2 Capital Project invitations.